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Chief Executive Officer

County of Los Angeles
CHIEF EXECUTIVE OFFICE

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"To Enrich Lives Through Effective And Caring Service"

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January 07, 2014

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS: FIRE DISTRICT
HENNINGER FLATS POTABLE WATER AND
SEPTIC SYSTEMS REFURBISHMENT – ALTADENA
CATEGORICAL EXEMPTION
ESTABLISH CAPITAL PROJECT
APPROVE PROJECT BUDGET
SPECS. 7246; CAPITAL PROJECT NO. 88955
FIFTH DISTRICT
(3 VOTES)**

SUBJECT

This is a joint recommendation with the Fire Chief to allow the Department of Public Works to prepare construction documents and obtain jurisdictional approvals for the Henninger Flats Potable Water and Septic Systems Refurbishment Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the proposed Henninger Flats Potable Water and Septic Systems Refurbishment Project is exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the Project.
2. Approve and establish Capital Project No. 88955 for the Henninger Flats Potable Water and Septic Systems Refurbishment Project.
3. Approve the \$1,864,000 total Project budget.

4. Authorize the Director of Public Works, or her designee, to carry out, manage, and deliver the design and construction of the Project on behalf of the Consolidated Fire Protection District of Los Angeles County; award and execute consultant services agreements, amendments, and supplements related to this Project within the same authority and limits delegated to the Director of Public Works, or her designee, by the Board for County capital projects; accept the Project; and release retention upon acceptance.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find that the Henninger Flats Potable Water and Septic Systems Refurbishment Project (Project) is categorically exempt from the California Environmental Quality Act (CEQA), and allow the Department of Public Works (Public Works) to carry out the Project and proceed with design and jurisdictional approvals. Henninger Flats is located at 2260 Pinecrest Drive, in the City of Altadena.

In November 2011, Psomas, under a Board-approved as-needed architectural/engineering (A/E) agreement with Public Works, provided an assessment of various Los Angeles County Fire District facilities, including the potable water treatment system and the on-site waste water treatment system at Henninger Flats. Based on recommendations of the Psomas' report, the scope of work will consist of, but not be limited to, the following: replacement of the aging potable water system with a new system, including revisions to the pipe distribution system, repair of the irrigation water reservoir, and improvements to the three on-site wastewater treatment systems to achieve more efficient effluent flow. These improvements will better meet the Fire District's current and future needs and provide systems that comply with current codes.

Design of the proposed Project will be carried out through a Public Works' Board-approved as-needed A/E design services agreement with Pacific Advanced Civil Engineering, Inc. (PACE). Upon completion of design and jurisdictional approvals, Public Works will return to the Board to adopt plans and specifications, and advertise for bids to construct the proposed Project.

Green Building/Sustainable Design Program

The proposed Project supports the Board's Green Building/Sustainable Design Program by constructing a new and improved potable water treatment system that will result in safe drinking water for Fire District personnel. The proposed Project will also provide improved and more efficient on-site waste water treatment facilities.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) by maximizing the effectiveness of process, structure, and operations to support timely delivery of customer-oriented and efficient public service. The proposed Project will achieve this goal by providing an environmentally sound facility, and it is an investment in public infrastructure.

FISCAL IMPACT/FINANCING

The total cost for the proposed Project is currently estimated at \$1,864,000, including plans and specifications, plan check, construction, change orders, consultant services, miscellaneous expenditures, and County services.

Sufficient funds are currently available in the proposed Project, Capital Project No. 88955, to fully fund the Project. The proposed Project is funded with Fire Accumulated Capital Outlay fund balance. There is no impact to net County cost.

The proposed Project Schedule and Budget Summary are included in the Attachment.

Operational Budget Impact

There will be no impact to the current operating budget. The annual maintenance cost for the potable water treatment system and on-site waste water treatment system installed at Henninger Flats is estimated at \$15,000 per year, per system. A 1-year maintenance agreement (first year of operations) will be included as part of the construction contract. After the first year, the Fire District shall be responsible for the ongoing maintenance of the potable water treatment system and on-site waste water treatment system. There is sufficient funding in the Fire District's budget to cover the estimated \$15,000 per year, per system maintenance cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Public Works will carry out design using a Board-approved as-needed A/E design services agreement with PACE. The agreement contains terms and conditions supporting the Board's ordinances, policies, and programs, including, but not limited to: County Code Chapter 2.200, Child Support Compliance Program; County Code Chapter 2.202, Contractor Responsibility and Debarment; County Code Chapter 2.203, Contractor Employee Jury Service Program; County Code Chapter 2.206, Defaulted Property Tax Reduction Program; Board Policy 5.050, County's Greater Avenues for Independence (GAIN) and General Relief Opportunities for Work (GROW) Programs; Board Policy 5.060, Reporting of Improper Solicitations; Board Policy 5.110, Contract Language to Assist in Placement of Displaced County Workers; and Board Policy 5.135, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law).

As required by the Board, language has been incorporated into the Project contract documents stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees that they may be eligible for the Federal Earned Income Credit under the Federal Income Tax Law (Federal Income Tax Law, Internal Revenue Service Notice 1015).

In accordance with the Board's Civic Art Policy adopted on December 7, 2004, and revised on December 15, 2009, this Project is exempt from the Civic Art Fund as it is an infrastructure project.

ENVIRONMENTAL DOCUMENTATION

The proposed Project is categorically exempt from the provisions of CEQA. The proposed Project consists of the replacement or improvement of the existing potable water treatment system and on-site waste water treatment system where the new structures will be located, on the same site as the structures replaced, and will have substantially the same purpose and capacity as the structures being replaced; therefore, it is within a class of projects that have been determined not to have a significant effect on the environment in that they meet the criteria set forth in Section 15302(c) of the CEQA Guidelines and Class 2(e) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the project records.

Upon the Board's approval of the proposed Project, Public Works will file a Notice of Exemption for the Project with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the CEQA Guidelines.

CONTRACTING PROCESS

Design of the proposed Project will be carried out through a Public Works, Board-approved as-needed A/E agreement with PACE, which was procured via a competitive, qualifications-based process.

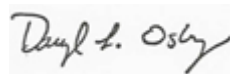
IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects as a result of authorizing the recommended consultant services agreement.

Respectfully submitted,



WILLIAM T FUJIOKA
Chief Executive Officer



DARYL L. OSBY
FIRE CHIEF, FORESTER & FIRE WARDEN

WTF:SHK:DJT
SW:CY:zu

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Arts Commission
Auditor-Controller
Public Works

January 7, 2014

ATTACHMENT

**DEPARTMENT OF PUBLIC WORKS: FIRE DISTRICT
HENNINGER FLATS POTABLE WATER AND
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I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Design	
Construction Documents	08/14/14
Jurisdictional Approval	10/02/14
Construction Bid and Award	01/06/15
Construction	
Substantial Completion	01/05/16
Project Acceptance	03/07/16

II. PROJECT BUDGET SUMMARY

Budget Category	Project Budget
Land Acquisition	\$ 0
Construction	
Construction	\$ 1,106,000
Change Orders	\$ 162,000
Subtotal	\$ 1,268,000
Programming/Development	\$ 0
Plans and Specifications	\$ 149,000
Consultant Services	
Environmental Documentation	\$ 20,000
Project Cost Estimating	\$ 10,000
Deputy Inspection	\$ 25,000
Project Scheduling	\$ 10,000
Subtotal	\$ 65,000
Miscellaneous Expenditures	
Printing and Advertisement	\$ 5,000
Subtotal	\$ 5,000
Jurisdictional Review/Plan Check/Permit	\$ 15,000
County Services	
Code Compliance and Quality Control Inspections	\$ 31,000
Contract Administration	\$ 12,000
Contract Compliance	\$ 20,000
Design Services	\$ 10,000
Project Management	\$ 230,000
Secretarial	\$ 15,000
Document Control	\$ 15,000
Project Technical Support	\$ 11,000
Consultant Contract Recovery	\$ 8,000
Office of Countywide Contract Compliance	\$ 10,000
Subtotal	\$ 362,000
Total	\$ 1,864,000